

**CAMPUS FEE ADVISORY COMMITTEE**  
November 2, 2007

**MINUTES**

**ATTENDEES**

Members:	Julie Messer Linda Stewart Ethan Singer James Poet Lisa Doan	David Ely Cezar Ornatowski Bill Boyd Grant Garske Michael Matthews
Faculty/Staff Alternates:	Kimberlee Reilly	
Student Alternates:	Adriano Mabeza	Gabriel Ruiz
Non-Voting Member:	Ray Rainer	
Guests:	Dan Cornthwaite	

The meeting was called to order at 2:05 p.m.

Mr. Adriano Mabeza made a motion to approve the previous minutes. Ms. Lisa Doan seconded the motion. Mr. Ray Rainer noted a correction to Dr. Naughton's title: Dean of College of Business Administration; this correction took place after the minutes had been distributed. The minutes were reviewed and approved.

**Information Items:**

**a. Student Fee Policy Review and Fee Moratorium**

Mr. Rainer referred to the moratorium issued by the Chancellor's Office on the establishment of new fees and the adjustment of current fees; the goal of the new policy is to clarify the fee approval process and define more specifically what qualifies as a valid fee. The timeline is a little different from that in the Chancellor's memo. The new policy is scheduled to be presented to the board of trustees at their January 22<sup>nd</sup> and 23<sup>rd</sup> meetings, and if approved, will be in effect immediately after that. The new policy is to be finalized on December 3<sup>rd</sup>, so that it can be reviewed before it goes to the board.

Dr. David Ely asked about the status of the CES proposal for special session degree programs approved at the October 5 CFAC meeting – Mr. Rainer responded that this fee falls under the exception according to the memo. Dr. Ethan Singer asked if there were any other fees to be presented; Mr. Rainer responded that only the lab fees for CHEM 102 and the new course fees for the School of Art, Design and Art History. Dr. Singer stated that there will be no new proposals, except for the ones mentioned today. Mr. Rainer stated that the moratorium exempts fee requests that are in process and recommended that the fee requests currently submitted to CFAC be considered in process.

**b. Lab Fees – Chemistry 102**

Mr. Rainer explained that this was moved to information because it falls under an existing EO, since the fee is within the \$10-\$25 fee range; this fee will be in effect for the Nursing program. Dr. Singer stated that CHEM 102 is basically replacing CHEM 100 & CHEM 130, which is a special designed course for nurses.

**c. Associated Student Referendum Time Schedule**

Mr. Michael Matthews presented the Referendum timetable for the 2008 Associated Student Body Fee; the idea is to increase this fee by \$20 dollars. This fee is currently \$15 dollars per semester, so it would

be increased to \$35 dollars per semester. Mr. Matthews referred to the handout for the tentative breakdown of how this fee will be used, for instance: the Greek Festival, the International Study Abroad Scholarship and the Aztec Botanical Garden Mural. He also referred to the section regarding the rationale behind the student fee referendum; the student body fee is currently the lowest at CSU and has not been raised since 1992. He added that this timetable was created to consider any adjustments to be made based on the moratorium. Mr. Boyd asked how the moratorium would affect these fees; Mr. Rainer suggested moving ahead with the existing information and according to the new policy that will be in effect in the spring; he will share any relevant information as soon as it becomes available. Mr. Mathews pointed out that the Associated Students is gathering statistical data through a survey via SSRL; the fee is tentative, depending on the information gathered from the survey. Dr. Ornatowski asked if this was a one time fee; per Dr. Singer this is an ongoing fee. Mr. Boyd asked if there would be more information about the program enhancements – yes, per Mr. Poet; there will be more information about all the items as soon as the data from the survey is available.

Mr. Mabeza made the motion to adjourn the meeting, which was seconded by Mr. Ruiz. The meeting was adjourned at 2:13 pm.