CAMPUS FEE ADVISORY COMMITTEE September 23, 2005 MINUTES

ATTENDEES

Members: LaToya Jarrett David Ely (Chair)

Matt Keipper Kristi Kimura Dennis Kramer Sabrina Brown Raymond Pita

Alternates: Natasha Manus

Julie Messer Patrick Papin Eric Rivera

Ethan Singer

Non-Voting Member: Ellene Gibbs

Ray Rainer

Guests: Dan Cornthwaite

Sheryll Foye

Meeting was called to order at 2:05 p.m. by Chair, David Ely. The agenda was changed by moving the PSFA fee from Item 4 to Item 3. The agenda was then approved.

Introductions were made as many new members were in attendance.

Ely stated that while considering CFAC's recommendation on student parking rates, President Weber had carefully read the minutes of the May 13 meeting. He recognized that the vote on increasing parking fees was a difficult one and wanted to convey his appreciation to the committee members who offered their valuable time for discussion and advice.

<u>INFORMATION ITEM – Committee Background</u>

Ely briefly outlined the informational materials in the agenda package covering committee membership and calendar, approved fees processes through CFAC during 2004/05, the campus fee report for 2004/05, registration fees for Fall 2005 and Spring 2006, and the 2005/06 IRA recommendations. These were not discussed in detail because most members were already familiar with the information.

Cornthwaite reiterated that the A.S. alternate members are: Manigault, Brown, Glory, Halimi, Schaefer, Peters, Roy and Brandan. Ely said that Manigault had expressed an interest in serving on the referendum subcommittee but wasn't sure if an alternate member could. He suggested that another approach would be to have Manigault be the member and Pita be the alternate. A check of the rules would need to be done to determine eligibility.

INFORMATION ITEM – PSFA Fee Request

Kathy LaMaster, Associate Dean, spoke regarding the PSFA's proposal for a new range of fees for lab and course materials. Students enrolling in ART 407, 408, 210, 410, 411, 511, 103, 216, 416, 516, 616; ENS 389A, 289; THEA 240A, 240B, 240C, 349, 447, 448, 541, 546, 547, 554A/B; and TFM 121, 122, 123, 260, 261, 321, 327, 522, 560, 561, 600, 660 would pay a new fee ranging from \$10 to \$85. Mandatory fee ranges would also be established for students enrolling in NUTR 205L, 302L, 405L; ENS 347B, 265L, 304L, MU 104, 204, 160, 260, 360, 460, 220, 225, 230, 235, 240 where approved fees are already in place. Adopting a fee range would allow the College to adjust fees as materials costs changed without first seeking CFAC's approval. A request to increase a fee would not need to come back to CFAC unless the increase would lift the fee above \$85. However, within-range requests will be reviewed by the PSFA College Council and would need to be approved by the Provost's Office. Messer asked if the fees that Exercise and Nutritional Science already have in place would become mandatory course fees. LaMaster said yes they would. Gibbs asked how the students

would be notified of a particular fee. LaMaster said that it is a requirement that the fee be in the class schedule. The faculty is requested to put the fee in their syllabi and make a class announcement explaining the fee. Jarrett asked how the fee was collected and Singer responded that the fee was billed by the Cashier's Office. This request will become an Action Item at the next meeting.

INFORMATION ITEM

Rainer and Gibbs spoke about the 2005/06 IRA budget spreadsheet which contains updated 2004/05 actuals. Cornthwaite asked about reductions that took place a few years ago--specifically the Sports Clubs. He wanted to know if funding could be restored. This question should be addressed when the new IRA budget is adopted in the spring, 2006. Ely asked about the differences between the final budget in the agenda and the estimated revenue and reserve figures presented last spring. These adjustments were due to higher enrollment and to allocated IRA funds not being spent. Ely asked about the difference in the budget and the actual interest income value. Gibbs replied that she would investigate – \$58,039 was the actual amount posted to the account which probably resulted from higher interest income. Cornthwaite asked what would happen if there wasn't sufficient money in the reserve and how a shortfall would be handled. Would it be reasonable to leave the \$58,682 in the reserve? This is Athletics money and is dedicated money to them so it need not remain in the reserve. How to deal with deficits in the future should be discussed, but adjustments must be made to cover deficits.

INFORMATION ITEM – Student Body Center Fee Advisory Referendum

Cornthwaite spoke about the proposed referendum and a draft timetable. A survey of 700 randomlyselected students will be administered in the fall 2005 with the results available by November 30. Ely asked if the fee increase would just support the construction of a new student union shown in the campus master plan or whether improvements to Aztec Center were being considered. Cornthwaite said that a range of actions are being considered and that if the fee were to be approved, more definite planning would take place. He said that 200,000 square feet of space is needed. Ely asked if delaying the referendum until after the future of the Paseo Project had been considered. Cornthwaite said a delay was unnecessary. The program elements could be articulated by the time of the referendum. If the fee were approved in the spring semester, a lot more would be known about the Paseo Project by summer semester. Moreover, a thorough planning process would ensue following a successful referendum to ensure the final design matched the needs of a campus anticipating significant enrollment growth. Kramer stated that he sees this referendum as an opportunity for the students to determine the design they want. Timing and other logistics were discussed. Reacting to the proposed timetable, Ely suggested that the time between the Daily Aztec advertisement and the deadline for submitting pro/con statements be lengthened. Cornthwaite stated that the time table mirrors the 2004 referendum time table.

OTHER

It was **MOVED** by Kramer and seconded by Jarrett to adjourn. **MOTION PASSED UNANIMOUSLY** and the meeting adjourned at 3:10 P.M.

Respectfully Submitted by

Rosemary Patrick