

CAMPUS FEE ADVISORY COMMITTEE

September 10, 2004

MINUTES

ATTENDEES

Members: Kelli Kedis Bill Boyd
 Chris Manigault David Ely (Chair)
 Jarad Sanchez Glen McClish
 Kim Reilly
 Ethan Singer
 Linda Stewart

Non-Voting Member: Ed Bulinski
Guest: Dan Cornthwaite

Meeting was called to order at 2:05 p.m. by Chair, David Ely. Introductions were made.

AGENDA

Materials in the binder:

- a. 2004/05 Member Listing/Meeting Calendar (revised)
- b. Executive Order 740 – The California State University Student Fee Policy
- c. 2003/04 List of approved fees processed through CFAC
- d. CFAC – web site home page
- e. Structure and Charge
- f. 2004/05 SDSU & IVC Registration Fees
- g. Fee change proposal form
- h. Instructionally Related Activities (IRA): SDSU Policy
- i. 2004/05 IRA Budget - Allocations
- j. Campus Fee Reports – FY 2003/04 and FY 2004/05

It was pointed out that a pre-meeting was held last week for the new students to review the same materials included in the binder. One new item was handed out—the Campus Fee Report. Kim Reilly, our new staff representative, is responsible for compiling the information on this mandatory report for CSU submission. The page without yellow highlighting is the fee report that includes total revenue from fees collected in 2003/04. The other report is for projected revenue for 2004/05 and includes fees that were reviewed and approved by CFAC are highlighted in yellow. Cornthwaite inquired about the pool fee and Bulinski said that it would not appear on the report until 2005/06 when the fee becomes effective. Ely suggested that the report be added as an agenda item for the next meeting in case there are more questions after reviewing.

Other documents in the binder were touched on briefly.

Stewart asked about updating IRA background page. After consideration, she withdrew her question.

Cornthwaite asked about the IRA budget and actual year-end results. Since some areas were reduced last year, would there be an opportunity for these areas to come back in and request an increase back to at least the level they were before? Bulinski said that a retroactive bill for \$63,000 was just received from CSURMA for AIME Athletics/Sports Club Insurance that would counteract all the carryforward from unspent funds from last year. For the last 3 or 4 years SDSU has had claims significantly in excess of the amount of premium paid, therefore, CSURMA said the premiums needed a one-time adjustment. Essentially we're under funded. Our claims are moving faster than rate increases. 2003/04 wasn't used as a determining factor since all claims haven't been resolved. Cornthwaite asked if a history of the claims could be presented at the next meeting. Bulinski will get information for the next meeting. The answer to the above question is that there is no extra money. We will do a periodic report reviewing IRA revenue and take a hard look after census information is available in early October. After that time we will see if adjustments are needed.

Ely stated that minutes from past meetings are on the CFAC web site.

New Business

Bulinski referred to the meetings calendar and said that he would be unable to attend on Sept. 24. No concrete agenda items yet or action items forthcoming. Items usually come in for discussion in one meeting and action the next. It was decided to leave the meeting for date Sept. 24. The meeting will be cancelled if no items received.

A motion was made by Sanchez and seconded by Kedis to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 2:30 p.m.

Respectfully Submitted by

Rosemary Patrick
Business & Financial Affairs