

AGENDA
Campus Fee Advisory Committee Meeting

March 8, 2024
11:00 A.M.

<https://SDSU.zoom.us/j/86914079553>

Meeting ID: 869 1407 9553

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1. Review and Approve Minutes

- a. February 23, 2024

2. Proposals

- a. SSF/IRA Policy Review

3. Action Items

None.

4. Informational Items

None.

5. New Business

None.

6. Public Comment

7. Reminder – Next Meeting Date – Friday, March 22, 2024 at 11:00 A.M. on Zoom

CAMPUS FEE ADVISORY COMMITTEE

February 23, 2024

MINUTES

ATTENDEES

Chair: Katie Olivo

Members:	Palni Bhatt	Alana Ritchison
	Ally Gallant	Derrick Herrera
	Mary Anne Kremicki	Victoria Lara (tardy)
	Zachary Almaraz	Crystal Little
	Karen Macauley	Tarek Morsy
	Kenia Noblina	Rashmi Praba
	Leo Reyes Pena	Melvin Ridley III
	Savanna Schuermann	Satish Sharma
	Amanda Wilson	Mary Anne Kemicki
	Lauren Falls	

Guests:	Tina Yapelli	Sophia Koch
	Mikhail Portnoy	Gina Nunez

The meeting was called to order at 11:04 A.M. by Katie Olivo, CFAC Chair.

Review and Approval of February 9, 2024 Meeting Minutes

Olivo asked if there were any questions or comments for last meeting's minutes before the committee moved to approve. There were none. Amanda Wilson motioned to approve. Derrick Herrera seconded the motion. Meeting minutes were approved unanimously.

Proposals

None.

Action Items

- A. Course Fees- School of Art & Design
 - a. Questions were asked regarding the use of the course fees and purpose.
 - i. It was noted that the course fee is per student, per course. I.e., if a student is taking two classes under the school of Art & Design, the student would pay the fee twice to cover the supply cost in each course.
 - ii. The per student cost of the fee was calculated to be considerably cheaper for the student than buying their own supplies for each course.
 - b. The committee recommended to Tina Yapelli that she communicate out to students to let them know of the forthcoming change in fees and help them understand what the fee will be paying for.
 - i. Motion to approve: Melvin Ridley III; seconded by: Palni Bhatt; approved unanimously

Informational Items

None.

New Business

None.

Public Comment

None.

Olivo adjourned the meeting at 11:25 A.M.

Reminder: Next meeting is scheduled for Friday, March 8th, at 11:00 A.M. via Zoom.

IRA/SSF Travel Per Diem Proposal

Re: Proposal to Increase IRA/SSF Travel Per Diem

Date: March 4th, 2024

Student Affairs and Campus Diversity is proposing an update for the IRA/SSF-ARP Student Travel Per Diem policy. The last increase to the travel per diem was in the 22/23 Fiscal Year. The rate jumped from \$80 per day to the current \$100 per day. As travel costs continue to increase, it is proposed to increase the allowable rate, but also tie the IRA/SSF-ARP student travel to the allowable rate in the SDSU travel policy. It is proposed that the amount for lodging be 50% of the SDSU travel policy rate. As an example, in 23/24 the SDSU travel rate is \$275/night, so the maximum for IRA/SSF-ARP student travel would be \$137.50 per student per night.

The SSF funds cover transportation and conference fees for faculty/staff advisors, but there is no language in the policy as to whether conference registration for faculty/staff advisors is allowable. Per the proposed policy change, conference registration is allowable and will be capped at \$800 per faculty/staff member.

In the 24/25 Academic Year Student Success Fee will reach its \$240 per semester fee. The budget will reach approximately \$1.7 million in available funding for Academic Related Programs and should allow for the increased per diem rate.

Proposed: Fifty percent of SDSU travel policy (lodging per diem)

Current: \$100 lodging

Proposed: Cap registration cost at \$800

Current: No cap on Faculty/Staff registration cost

Issues with current travel rate

- Many proposals/students have expressed concerns that the current rate impedes on their ability to implement the proposed projects.
- Securing alternative funding sources can be challenging, especially for individual students or students not associated with an organization.
- The \$100 per day stipend does not reflect current prices in the U.S. cities. According to [statista.com](https://www.statista.com/statistics/1101117/hotel-average-daily-rate/) the monthly average daily rate for a hotel in 2022 was \$148.83

Benefits to increase travel rate

- Increase will more closely reflect current US prices for lodging.
- Increase the number of opportunities for students to travel, in particular students with limited or no alternative funding source.
- Reduce the amount of students who feel compelled to share a room with multiple students to meet the per diem requirements.
- It will reflect the campus rate and will increase accordingly.