The meeting was called to order at 10:40 A.M. by David Ely, CFAC Chair.

Review and Approval of December 15th Meeting Minutes
Dr. Ely introduced the December 15th Meeting Minutes and asked for any corrections or additions – none were suggested. Mr. Thomas made the motion to approve the minutes which was seconded by Ms. Girard. The motion was approved unanimously.

Informational Items
a. None

Requests
a. None

Action Items
a. Approve Spring 2018 Fee Referendum Voter Pamphlet
Dr. Ely introduced the Spring 2018 Fee Referendum and asked if someone from A.S. would present the ad for pro/con statements and the voter pamphlet. Mr. Zakrzewski presented the ad for the pro/con statements and briefly explained the language. He stated that the ad would be published in the Daily Aztec on Wednesday, January 17th and a banner ad would be added to the Daily Aztec website on Thursday, January 18th. Dr. Ely asked if there were any questions or comments; there were none.
Mr. Zakrzewski presented the voter pamphlet as drafted by the CFAC sub-committee and amended by the A.S. Board of Directors, and pointed out that “Student Body Center Fee” was used as it is the official fee name and that the proposed summer fee was adjusted for parity with fees to be charged for students not taking summer classes. He briefly explained the changes made by the A.S. Board of Directors and their justification. Mr. Thomas and Dr. Ely suggested minor changes for clarity; the changes were made. Mr. Diaz suggested a visual timeline be added to show the fee history; in the interest of timeliness, the change was not made. Dr. Ely noted that the CFAC subcommittee worked with A.S. representatives through January to refine the pamphlet language. Dr Ely asked if there were further comments; there were none.
Mr. Thomas made the motion to approve the voter pamphlet, as amended, which was seconded by Mr. Willis. The motion was approved unanimously.
Dr. Ely reminded the committee that the next step is the solicitation of pro/con statements which the subcommittee will review and select one of each on January 29th.

New Business
None

Public Comment
None

Dr. Ely adjourned the meeting at 10:54.

**Reminder:** Next meeting is scheduled for Thursday, February 1st, 2018 at 10:30 A.M. in the Conrad Prebys Aztec Student Union – Legacy Suite