Weekly Lift Truck Inspection Report

A vehicle check must be performed prior to each use. Please write the date of the vehicle check in the space provided and indicate whether each item is OK (yes) or needs attention (no) in the corresponding column. Any items that need attention must be corrected before use. If attention is required please list specific details and the applicable date in the remarks area. The person performing the check must provide their signature below each column.

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1. Clean Air Cleaner*  
2. Hydraulic Oil Level  
3. Oil Clutch Level  
4. Transmission Oil Level  
5. Oil Lines for Leaks  
6. Battery Compartment and Electrolyte Level  
7. Power Steering Oil Level  
8. Lift Chain Adjustment  

*Where operating conditions require in accordance with agreement.

Signature of person performing check

Remarks

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