

San Diego State University
Environmental Health & Safety
CONTROLLED SUBSTANCE FACT SHEET

Use of DEA Controlled Substances requires responsible and detailed legal and record keeping activities.
The following is a summary of certain facts concerning these responsibilities and activities.

1. Research or instructional use of controlled substances at SDSU may only be done under the Environmental Health & Safety (EH&S) Drug Enforcement Administration (DEA) Registration Certificate. Personal Registration Certificates, though available through DEA, may not be used to order, receive, use, or dispose of controlled materials at SDSU.
2. Use of controlled substances is governed by Federal and State laws, as well as guidelines established by the university's procedure. Federal and state laws include Chapter 2 of Title 21 of the Code of Federal Regulations (parts 1300 to the end) and the California Uniform Controlled Substances Act (Division 10 of the Health & Safety Code).
3. Some controlled substances have a high potential for abuse, and this abuse may lead to severe psychological or physical dependence.
4. SDSU personnel who participate in illicit activities in the use of controlled substances are subject to federal and state prosecution, as well as university action such as suspension or termination of employment.
5. In compliance with the Federal Drug-Free Workplace Act, SDSU continually seeks to promote employee awareness on the dangers and penalties of workplace drug abuse. Resources are available for drug rehabilitation and counseling. The Center for Human Resources can provide this information to interested individuals.
6. Procedures for ordering, receiving, storage, security, use, disposal, and recordkeeping of controlled substances are detailed in the SDSU Procedure for the Use of Controlled Substances in Research and Instruction.
7. Questions concerning controlled substances may be directed to Environmental Health and Safety at extension 4-2865.

Please sign below:

I certify that I have read and understood this Controlled Substances Fact Sheet.

Signed: _____ **Date:** _____