The Business Services' Campus Copier Program agrees to provide the following:

- One copier, as described below.
- Full maintenance and on-site technicians.
- Key operator training.
- All copier equipment moves and changes.

The department, requester, or authorized account manager agrees to:

- Pay the appropriate base monthly minimum cost and the per copy charge(s) for all copies made.
- Provide, at its expense, an activated data line within 6 feet of copier location.
- Provide, at its own expense, a 20 amp, 120v electric power supply within 6 feet of copier location.
- Provide, at its own expense, all PAPER and STAPLES.
- Provide Business Services immediate notification of any change in account status.
- Provide accessible floor space that is appropriate for placement and maintenance of the copier.
- 36-hour notification of any copier moves.

Please place a check mark in the far left column to identify your department's choice:

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>Speed (Copies/Minute)</td>
<td>23</td>
<td>26</td>
<td>31</td>
<td>36</td>
<td>41</td>
<td>41</td>
<td>50</td>
<td>62</td>
<td>70</td>
</tr>
<tr>
<td>Base Monthly Minimum</td>
<td>$158</td>
<td>$180</td>
<td>$198</td>
<td>$233</td>
<td>$227</td>
<td>$255</td>
<td>$310</td>
<td>$370</td>
<td>$425</td>
</tr>
<tr>
<td>Per Copy Charge</td>
<td>$0.0085/0.07</td>
<td>$0.0085/0.07</td>
<td>$0.0085/0.07</td>
<td>$0.0085/0.07</td>
<td>$0.0075/0.07</td>
<td>$0.0075/0.07</td>
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</table>

Optional Equipment:

- Fax: $18
- Stapling: $29
- Hole Punch: $13
- Postscript 3*: $8
- 2 x 500 Sheet Cassette: $16
- 3,500 Large Capacity Tower: $27

Network Security (one or both options must be selected):

- Data Encryption: $15
- HDD Removal: $8

* Postscript 3 is required if printing from a Mac. Postscript 3 enhances print quality. Pricing is guaranteed for the term of the 42-month lease and includes all applicable taxes, full maintenance, and supplies except for paper and staples.

Please enter the following information:

**Monthly Costs**

<table>
<thead>
<tr>
<th>EQUIPMENT</th>
<th>$</th>
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<tbody>
<tr>
<td>OPTIONS</td>
<td>$</td>
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<tr>
<td>TOTAL MONTHLY PRICE (per copy charges additional)</td>
<td>$</td>
</tr>
</tbody>
</table>

This agreement authorizes the non-cancellable lease of Sharp copier equipment for forty-two (42) months. Should equipment be returned prior to expiration of lease, department shall be responsible for payment of the base monthly minimum multiplied by the number of months remaining on their lease.